

CENTURY BANK

COMMUNITY SPONSORSHIP / DONATION GUIDELINES

Century Bank is honored to be a part of our New Mexico communities and have been giving back for over 125 years. Because we receive many requests for donations and sponsorships, we must establish eligibility requirements and submission guidelines. Unfortunately, not every request can be granted. At the beginning of every month, each submission is evaluated by the Community Support Committee.

GENERAL CONTRIBUTION PHILOSOPHY

Century Bank's contribution efforts are focused on the areas of youth, education, arts, community development along with humanitarian needs within the community. We support programs which make an impact on the health and safety of our youth; programs that foster academic achievement and scholarships for our students; community based arts organizations that lend to our diversity and culture; and organizations that promote wellness, stability, and growth, particularly those benefiting low-to-moderate income individuals. In addition, we support organizations which promote economic development and organization which promote a positive climate for businesses within our communities.

Century Bank's employees and team members volunteer countless hours in their communities for a variety of reasons. We are grateful that we can help and support the communities in which we work and live.

HOW TO REQUEST A DONATION OR SPONSORSHIP

All requests must be submitted on the Century Bank – Sponsorship / Donation Request Form. Applications should be submitted at least 60 days in advance of the event or required funding. Please allow a minimum of 30 days for your request to be reviewed and for a response to be given.

HOW TO SUBMIT A REQUEST

All requests must be in writing and can be sent as follows:

Email: margaret.gonzales@centurybnk.com
Mail: Century Bank, Community Support Committee, PO Box 1507, Santa Fe, NM 87504
In Person: Drop off at any Century Bank Branch, Attn: Community Support Committee
Fax: Attn: Community Support Committee, 505.982.3806

If you have questions about completing the Century Bank – Sponsorship / Donation Request Form, please contact us at 877.424.2828.

If your request does not meet our requirements or if we need more information, you will be advised upon the receipt of your request. Otherwise, your request will be submitted to the Community Support Committee for consideration at its next meeting.

When possible, Century Bank, requests that we receive recognition in return for our donation or sponsorship. Recognition may include: our logo on printed material and on your website, verbal acknowledgment, representatives at your event, banner display, promotional items, booths or tables at your events, and other things as applicable.

CONSIDERATION WILL BE GIVEN TO ORGANIZATIONS THAT:

- Century Bank has built relationships with and that we have supported in the past
- Are located in the communities that we serve
- Meet our philosophy in filling those needs and benefiting our communities

WE WILL NOT CONSIDER:

Groups or entities that represent a conflict of interest for Century Bank
Political campaigns, lobbying, or other political activities
Religious groups for religious purposes
Group trips, tours, or conferences
Individual participation in sports activities, pageants, events, trips, or conferences
Organizations or entities that practice or support unlawful, discriminatory, or controversial agendas

CENTURY BANK - SPONSORSHIP / DONATION REQUEST FORM

Your completed form and any additional supporting documentation must be received at least 60 days prior to the date the request is needed via one of the options listed. If you have any questions, please contact us at 877.424.2828.

Email: margaret.gonzales@centurybnk.com
Mail: Century Bank, Community Support Committee, PO Box 1507, Santa Fe, NM 87504
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ORGANIZATION & CONTACT INFORMATION

Name of Organization / Event:				
Contact Name:	Title:			
Mailing Address:	City:	State:	Zip:	
Telephone:	Tax ID:			
Do you or any of your board members serve in an elected or appointed public office?			Yes	No
If the above question is "yes", please describe:				
How is the applicant affiliated with this organization?				
Is the organization a political or religious organization?			Yes	No
Is the organization's annual revenue \$550,000 or less?			Yes	No
Approximately how many individuals does the organization service?				
Email Address:		Website URL:		

ORGANIZATION OVERVIEW

(Provide a complete list of the board of directors and any other information to better describe your organization and its mission. Attach additional pages if necessary.)

SPONSORSHIP REQUEST

Sponsorship/Donation Level Requested: \$	Date of Event:
Describe the purpose of the sponsorship / donation:	

VOLUNTEER OPPORTUNITIES

Does the organization have volunteer opportunities in which Century Bank staff might be helpful? If so, please outline below:

COMMUNITY SUPPORT CRITERIA

What category is your organization?

Educational Civic/Professional Charitable (501(c)3)

List any Century Bank employee, officer, or board member associated with your organization:

Does your organization have a banking relationship with Century Bank? Yes No

If "yes", what type of accounts? (Please do not include account numbers for security purposes.)

If "no", where is your primary banking relationship? _____

Has Century Bank supported your organization in the past with a sponsorship and/or donation?

Yes No

If "yes", what dates and what was our last level of sponsorship or donation?

AUTHORIZATION

The undersigned certifies that they are authorized to represent the organization applying for a contribution and that the information contained in this application is accurate. The undersigned agrees that if a contribution is awarded to the organization: (1) the contribution will be used for the purpose intended, and (2) Century Bank has received nothing of material value, aside from noted sponsorship benefits, in exchange for the contribution.

Signature: _____ Date: _____
Please allow a minimum of 30 days for your request to be reviewed and for a response to be given.